

MEDICAL IMAGING ADVISORY PANEL 2
GUIDELINES FOR ISSUE OF THE
CERTIFICATE OF CLINICAL PROFICIENCY IN MAMMOGRAPHY
(updated Oct 2008)¹

Radiographers who hold accreditation issued by the Australian Institute of Radiography (AIR) and who have satisfactorily completed an accredited mammography course, containing both academic and clinical components, will be eligible to apply for an AIR Certificate of Clinical Proficiency in Mammography (CCPM)². This certificate is valid for a five-year period. Renewal for a further five years is considered on evidence of continuing professional development and clinical involvement.

Application for initial CCPM within 1st five years

The applicant must:

- be a radiographer (medical imaging technologist) holding accreditation issued by the AIR (Validated Statement of Accreditation)
- complete the relevant application form
- pay the required fee
- provide evidence of satisfactory completion (within a five-year period) of an AIR accredited mammography course with both academic and clinical components, or separate modules.
- Pay required fee if applicable (no cost for AIR members)
- Fill in Course evaluation

The CCPM will be issued with a validation date corresponding to the date of issue of certification from the course provider/s. If academic and clinical modules of a mammography course are undertaken separately, both must be completed within a five-year period. The CCPM will be valid from the date of issue of the final accredited course certificate. (That is; if an academic module was completed in 1997 and a clinical module was completed in November 1999 (within a five-year period) but the application was not received until December 2001, the CCPM will be issued from November 1999 and remain valid to November 2004.

Application for initial CCPM after 1st five year period

The Medical Imaging Advisory Panel 2 will consider late applications for the CCPM. For those applicants who were eligible to apply for the CCPM, having completed an accredited mammography course within a five-year period, but did not submit an application within the next five-year period, the following process will occur:

- a. both an initial and a renewal application should be submitted with the appropriate documentation.
- b. If the initial application is successful, a CCPM will be awarded and be valid from the date of issue of the final accredited course certificate, and expire five years from that date.

¹ Effective from 1st July 2002 updated Nov 2005

² AIR Education Policy on Breast Imaging, 2005

- c. If the application also fulfils the criteria for renewal³ and is successful, a renewal CCPM will be issued and be valid for five years from the expiration date of the original CCPM.

Application for initial CCPM after 10 years

Applications submitted more than 10 years following satisfactory completion of an AIR accredited course in mammography (academic and clinical components) will not be considered for the Certificate of Clinical Proficiency in Mammography.

Application for initial CCPM from Overseas Applicants

Applicants who have completed mammography courses overseas will be assessed on an individual basis. Consideration will be given to the course content and structure and the continuing professional development undertaken by the radiographer. These applicants will be required to fulfil all other requirements.

Appeals

Appeals against the findings and recommendations of the Medical Imaging Advisory Panel 2 (MIAP2) shall be decided and resolved by the Board of Directors of the Australian Institute of Radiography (AIR).

All appeals must be in writing and addressed to the Executive Officer, Australian Institute of Radiography, P.O. Box 1169 Collingwood, Vic 3066, and must be made within 3 months of the date of notification of the MIAP2 decision.

Appeals should clearly set out:

- The reasons for the appeal
- Provide new or additional relevant documentation/information for assistance in the appeal process

Appeals not containing additional information or based on reasons other than those related to the application assessment process are unlikely to succeed.

The appeal process will be conducted to the following guidelines:

- The written appeal and any additional/relevant information plus the original documentation will be referred to MIAP2
- MIAP2 will complete a re-evaluation and convey the findings to Board.
- Appeals not amended will then be referred to the Board of Directors of the AIR who will:
 - Fully discuss the appeal ensuring that no deviation to the guidelines has occurred
 - Ensure that any new information supplied by the applicant has been considered by MIAP2
 - Seek advice and any recommendation from the MIAP2 chairperson
 - Resolve a decision on the appeal
- The Executive Officer shall convey the result of the appeal to the applicant setting out the reasons for their decision and (if applicable) any change from the MIAP2 decision.

The decision of the Board will be final.

³ *MIAP2 Guidelines for Renewal of the Certificate of Clinical Proficiency in Mammography, 2005*

