



# Australian Institute of Radiography

*The national organization representing radiographers, radiation therapists and sonographers*

Professional Accreditation and Education Committee — NSW

## NSW MEDICAL IMAGING PROFESSIONAL DEVELOPMENT YEAR REPORT. INTERIM & FINAL REPORT.

### Confidential.

*This document is not open for general exhibition or discussion.  
It is not to be used as a general reference or interpreted as a reference.*

This page to be completed at the time of the final report as summary of the PDY .

### **PDY Employment Information.**

Duration of PDY: From \_\_\_\_\_ To \_\_\_\_\_

Annual leave days taken by Graduate Practitioner: \_\_\_\_\_

Sick days taken by Graduate Practitioner: \_\_\_\_\_

Other leave: \_\_\_\_\_

Is the Graduate Practitioner employed part-time? Yes / NO

If Yes, please attach details of hours worked per week.

***If more than 5 days leave other than holidays has been taken the PDY needs to be extended by that amount of time. All annual leave must be added to demonstrate 48 weeks of clinical experience.***

**This centre provides a formal PDY education program for the graduate practitioner: Yes/No**

### Declaration by supervising radiographer with final report.

I \_\_\_\_\_ (PRINT) as designated clinical supervisor, declare that during the PDY program the graduate practitioner \_\_\_\_\_ has been/not been provided with a range of clinical experiences in an accredited PDY clinical centre. The final PDY report, does reflect/does not reflect, that they have achieved a level of competence to enable them to accept the responsibility of practising independently and be capable of performing the expected role of a practitioner in a sole practitioner situation, as would be expected according to the definition of the accredited practitioner.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_  
Please print

Date: \_\_\_\_\_

The graduate practitioner is responsible for organising the completion & delivery of 24 and 48 week reports to Professional Standards Manager (PSM) at AIR .

24 week Interim report: - photocopy pages 2 through to 8 and **send copy** of form to PSM at the AIR.

48 week Final Report: - **send original** form with application for Validated Statement of Accreditation to the PSM at the AIR. (these can both be sent in the same envelope)

If the PDY is conducted in more than one clinical environment (by arrangement) to meet the requirements, or the PDY is completed by employment at more than one clinical centre, then the graduate practitioner must organise the completion of additional interim report's additional to the 24 and 48 week reports at the end of each place of employment. This should be discussed with the Chair of the NSW PAEC.

**Australian Institute of Radiography Contact Details:**

**Postal Address:** PO Box 1169, Collingwood VIC 3066

**Telephone:** 61 3 94193336 **Facsimile:** 61 3 94160783

**Professional Standards Manager (PSM):** [cpd@air.asn.au](mailto:cpd@air.asn.au)

**Email:** [air@air.asn.au](mailto:air@air.asn.au) **Website:** [www.air.asn.au](http://www.air.asn.au)

Graduate Practitioner: \_\_\_\_\_

Clinical Centre: \_\_\_\_\_

**This document forms part of the formal assessment of the graduate practitioner by the Professional Accreditation and Education Committee of New South Wales. Through these reports the P.A.E.C. will determine whether a graduate practitioner at the end of the PDY Program, is eligible to enter the Australian Institute of Radiography as an ordinary member, and hence be eligible to be awarded the Validated Statement of Accreditation.**

**SUMMARY OF CLINICAL EXPERIENCE GAINED DURING PDY.**

Please indicate number of weeks.

Area of Clinical Experience	Weeks Rostered 24 weeks	to Area 48 weeks
General radiography		
Emergency/Trauma radiography		
Fluoroscopy (contrast studies eg: GIT, GUT, Biliary)		
Mobile radiography including image intensification		
Radiography in the context of an operating theatre		
Computed Tomography		
Ultrasound		
Magnetic Resonance Imaging		
Angiography (DSA)		
BMD		
Mammography		
Other		

**MANDATORY CLINICAL EXPERIENCE & ASSESSMENT.**

During the PDY program (48 weeks) the graduate practitioner must gain experience in the following areas of medical imaging. These areas of practice should provide the main areas of practice during the PDY.

- General Radiographic Examinations (eg: Genito-urinary, Cardio-respiratory, MusculoSkeletal, Gastro-intestinal)
- Contrast Media Applications (eg: gastro-intestinal, biliary and genitor-urinary tracts) 2

The graduate practitioner must be assessed as proficient in all categories of general radiography and contrast media applications in the final (48 week) report.

### **General Radiography** (Genito-urinary, Cardio-respiratory, MusculoSkeletal, Gastro-intestinal)

#### **PERFORMANCE INDICATORS.**

RR = PROGRESSING REQUIRES REINFORCEMENT

The graduate practitioner has performed examinations in this area under direct or indirect supervision demonstrating increased knowledge, understanding and clinical skills, however requires further exposure to examinations in this area before reaching the expectations of the accredited practitioner.

P = PROFICIENT

The graduate practitioner has achieved a level of competence to enable them to accept the responsibility of practicing independently and be capable of performing the expected role of a practitioner in a sole practitioner situation, as would be expected according to the definition of the accredited practitioner.

<b>PATIENT CARE</b>			
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>			
Category	24 week assessment		48 week assessment
Patient Preparation	RR	P	RR P
Elicit Cooperation	RR	P	RR P
Establish Rapport	RR	P	RR P
Ethical Treatment	RR	P	RR P
Attention to Needs	RR	P	RR P
Advocacy	RR	P	RR P
<b>EQUIPMENT</b>			
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>			
Category	24 week assessment		48 week assessment
Operation of Imaging Equipment	RR	P	RR P
Operation of Imaging Processing Equipment	RR	P	RR P
Safe Operation	RR	P	RR P
Knowledge of Limitations	RR	P	RR P
<b>PERFORMANCE</b>			
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>			
Category	24 week assessment		48 week assessment
Time Management	RR	P	RR P
Safe Accurate Work Practice	RR	P	RR P
Efficient Use of Resources	RR	P	RR P
Professional Responsibility	RR	P	RR P
Professional Decision Making	RR	P	RR P
Procedural Explanation	RR	P	RR P
Accurate Documentation	RR	P	RR P

### General Radiography (cont.)

<b>TEAM WORK</b>		
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>		
<b>Category</b>	<b>24 week assessment</b>	<b>48 week assessment</b>
Effective Communication	RR      P	RR      P
Professional Relationships	RR      P	RR      P
Professional Collaboration	RR      P	RR      P
Recognise Own Limitation	RR      P	RR      P
<b>INTERPRETATION</b>		
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>		
<b>Category</b>	<b>24 week assessment</b>	<b>48 week assessment</b>
Evaluate & Interpret Request	RR      P	RR      P
Image Production	RR      P	RR      P
Evaluate Images	RR      P	RR      P
Image Manipulation	RR      P	RR      P
Image Interpretation	RR      P	RR      P
Supplementary Views	RR      P	RR      P
Supplementary Actions	RR      P	RR      P
<b>SAFETY</b>		
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>		
<b>Category</b>	<b>24 week assessment</b>	<b>48 week assessment</b>
Patient Safety	RR      P	RR P
Universal Precautions	RR      P	RR      P
Legal & Ethical Practice	RR      P	RR      P
Risk Management	RR      P	RR      P
OH&S Practice	RR      P	RR P
<b>INFORMATION MANAGEMENT</b>		
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>		
<b>Category</b>	<b>24 week assessment</b>	<b>48 week assessment</b>
Hospital Information System	RR      P	RR      P
Radiological Information System	RR      P	RR      P
Digital Imaging	RR      P	RR      P
PACS	RR      P	RR      P
Other Documentation	RR      P	RR P

**General Radiography (cont.)**

<b>CLINICAL DECISION</b>				
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>				
<b>Category</b>	<b>24 week assessment</b>		<b>48 week assessment</b>	
Work within Scope of Practice	RR	P	RR	P
Assess Impact of Clinical Status	RR	P	RR	P
Manage Emerging Situations	RR	P	RR	P
Accommodate Psychosocial Needs	RR	P	RR	P
Recognise Own Limitations	RR	P	RR	P
<b>OVERALL</b>				
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>				
<b>Category</b>	<b>24 week assessment</b>		<b>48 week assessment</b>	
Maintain Confidentiality	RR	P	RR	P
Professional Conduct	RR	P	RR	P
Professional Accountability	RR	P	RR	P
Empathy	RR	P	RR	P
Understanding of Organisation & its Procedures	RR	P	RR	P
Code of Practice and Ethics	RR	P	RR	P

**Contrast Media Applications and Administration**  
(*principally barium and water soluble iodinated*)

**PERFORMANCE INDICATORS.**

A = ASSIST

The graduate practitioner participated in examinations in this area, under direct supervision, to further gain knowledge, understanding and clinical skills.

RR = PROGRESSING REQUIRES REINFORCEMENT

The graduate practitioner has performed examinations in this area under direct or indirect supervision demonstrating increased knowledge, understanding and clinical skills, however requires further exposure to examinations in this area before reaching the expectations of the accredited practitioner.

P = PROFICIENT

The graduate practitioner has achieved a level of competence to enable them to accept the responsibility of practicing independently and be capable of performing the expected role of a practitioner in a sole practitioner situation, as would be expected according to the definition of the accredited practitioner.

<b>Contrast Media Applications and Administration</b>						
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>						
<b>Category</b>	<b>24 week assessment</b>			<b>48 week assessment</b>		
Knowledge of contrast media and its specific uses.	A	RR	P	A	RR	P
Knowledge of contra indications associated with contrast media	A	RR	P	A	RR	P
Knowledge of emergency procedures	A	RR	P	A	RR	P
Demonstrates understanding of patient acuity in association with contrast examinations	A	RR	P	A	RR	P
Demonstrates knowledge and safe use of Ancillary Equipment e.g. Tilting Tables, Tomography, Compression, IV Cannulae, Catheters, Insufflation Devices, injectors	A	RR	P	A	RR	P

### ADDITIONAL CLINICAL EXPERIENCE & ASSESSMENT

Due to the employment variability in NSW, some graduate practitioners may or may not have access to all of the following radiography or imaging areas in their PDY.

***The graduate practitioner must gain clinical experience in at least (1) area. Additional to mandatory requirements***

**The graduate practitioner must be assessed as proficient in at least (1) area by the final (48 week) report.**

#### **PERFORMANCE INDICATORS.**

O = OBSERVE

The graduate practitioner only observed, to gain knowledge and understanding.

A = ASSIST

The graduate practitioner participated in examinations in this area, under direct supervision, to further gain knowledge, understanding and clinical skills.

RR = PROGRESSING REQUIRES REINFORCEMENT

The graduate practitioner has performed examinations in this area under direct or indirect supervision demonstrating increased knowledge, understanding and clinical skills, however requires further exposure to examinations in this area before reaching the expectations of the accredited practitioner.

P = PROFICIENT

The graduate practitioner has achieved a level of competence to enable them to accept the responsibility of practicing independently and be capable of performing the expected role of a practitioner in a sole practitioner situation, as would be expected according to the definition of the accredited practitioner. N/A = The graduate practitioner did not gain experience in this area

ADDITIONAL AREAS OF CLINICAL EXPERIENCE AT ACCREDITED PRACTITIONER LEVEL										
<i>Indicate the graduate practitioner's level of performance (CIRCLE)</i>										
Category	24 week assessment					48 week assessment				
Emergency/Trauma radiography	O	A	P	RR	N/A	0	A	P	RR	N/A
Mobile radiography including image intensification	O	A	P	RR	N/A	0	A	P	RR	N/A
Radiography in the context of an operating theatre	0	A	P	RR	N/A	0	A	P	RR	N/A
Fluoroscopy	O	A	P	RR	N/A	0	A	P	RR	N/A
Computed Tomography (Basic)*	0	A	P	RR	N/A	0	A	P	RR	N/A

(\* to be defined by the AIR, for entry level accredited practitioner)

***The graduate practitioner MAY gain clinical experience in any area.***

***[according to the Education Policy (2004) the areas of radiography practice listed below are considered at advanced practitioner level, and are not considered part of the Scope of Practice of the Accredited Practitioner]***

**Time spent in these areas of practice must not be excessive. The intention is for the graduate practitioner to have the opportunity to demonstrate their level of performance in these areas if the opportunity arises.**

ADDITIONAL AREAS OF CLINICAL EXPERIENCE AT ADVANCED PRACTITIONER LEVEL						
<i>Indicate the graduate radiographers level of performance (CIRCLE)</i>						
Category	24 week assessment			48 week assessment		
Ultrasound	0	A	N/A	0	A	N/A
Magnetic Resonance Imaging	0	A	N/A	0	A	N/A
Angiography (DSA)	0	A	N/A	0	A	N/A
BM D/DEXA	0	A	N/A	0	A	N/A
Mammography	0	A	N/A	0	A	N/A

**PROFESSIONAL DEVELOPMENT.**

IN-SERVICE, SEMINARS, CONFERENCES, PRESENTATIONS ATTENDED/PRESENTED

When .....

Where .....

Topic.....

When .....

Where .....

Topic .....

When .....

Where .....

Topic .....

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Topic .....

A photocopy of the interim report must be forwarded to the AIR PSM after 24 weeks (pages 2 through to 8). The original at the time of the final report to be forwarded after the 48 weeks (whole document). Both require the signatures of the graduate practitioner and the supervising radiographer.

Period Report Covers: From \_\_\_\_\_ To \_\_\_\_\_

**INTERIM REPORT — 24 WEEKS.**

No of days of annual leave taken during this period: \_\_\_\_\_

Name of Supervising Radiographer (print): \_\_\_\_\_

Signature of Supervising Radiographer: \_\_\_\_\_ Date: \_\_\_\_\_

<b><u>SUPERVISING RADIOGRAPHER COMMENTS — INTERIM REPORT.</u></b>
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I agree/disagree (delete appropriate statement) with the assessment given.

Signature of Graduate Practitioner: \_\_\_\_\_ Date: \_\_\_\_\_

<b><u>GRADUATE PRACTITIONER COMMENTS — INTERIM REPORT.</u></b>
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<b><u>Date Received by PSM</u></b>	<b><u>Signature of PSM</u></b>
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FINAL REPORT - 48 WEEKS.

No of days of annual leave taken during this period: \_\_\_\_\_

Name of Supervising Radiographer (print): \_\_\_\_\_

Signature of Supervising Radiographer: \_\_\_\_\_ Date: \_\_\_\_\_

SUPERVISING RADIOGRAPHER COMMENTS - FINALREPORT.

I agree/disagree (delete appropriate statement) with the assessment given.

Signature of Graduate Practitioner: \_\_\_\_\_ Date: \_\_\_\_\_

GRADUATE PRACTITIONER COMMENTS - FINAL REPORT.

<u>Date Received by PSM</u>	<u>Signature of PSM</u>
_____	
Recommended for a Statement of Accreditation.	Yes/No