

# 2010-11 Combined Diagnostic Radiography Match Business Rules

health

Department of Health (DH)

## Business rules and guidelines for the 2010 RMIT and Monash University Medical Imaging Intern and Professional Clinical Placement (PCP) Match

### General Rules

1. The Postgraduate Medical Council of Victoria (PMCV) will conduct the 2010-11 joint diagnostic radiography match.
2. DH funded places will be allocated to the combined group of candidates seeking placements from Monash and RMIT. No quotas will be allocated for candidates from each university.
3. All candidates entering the match are described in terms of the EFT load they are required to undertake (0.5 EFT for Monash candidates or 1 EFT for RMIT candidates). There are no rules around matching pairs. Monash candidates will be entered into the match as 0.5 EFT, RMIT candidates will be entered as 1 EFT, and it will be up to the health services to preference the candidates they want, on the basis that they understand that not all candidates will be for a 12 month period. In the case of a health service that may be left with an unfilled 0.5 EFT position, the matching system could promote any Monash student from lower in the preference order to fill that position.
4. All Monash candidates will be matched to a health service and then the candidates and health services will determine in which half-year they will be placed. Monash candidates are required to accept either a first or second term placement, as determined by the health service. An identifier will also need to be included in the *Candidate's Priority List* that enables Monash students to indicate their preference for either a Term 1 or Term 2 placement.
5. Both candidates and health services rank their preferences prior to the match. In accordance with computer matching process, the preferences of candidates are considered with reference to where a candidate is preferred by a health service.
6. Health services are responsible for determining and organising the rotations within their respective training programs.
7. For 2010-11, public sites have been given the opportunity to request an unfunded position. Where an unfunded position is allocated to a cluster following a request from an affiliated site, the position must be accommodated within the cluster, with arrangements for the funding of the position resting with the affiliated site that requested the position.

## 1. The Match Model

1.1 The host-affiliate site model utilised in 2009-10, also known as a *clusters* model, will be used again for 2010-11. Candidates will be matched to the host site and the host site will be required to negotiate with the affiliate sites to organise rotations within the cluster. Candidates may be required to undertake a rotation in a rural site. If this is the case, the rotation will be for a minimum of 3-months.

1.2 The PAEC will ensure that the supervision ratio for interns is adequate for both host health services and their affiliate sites.

1.3 The development of the model will be informed by the following information:

- a. How many places each site is accredited for;
- b. How many funded places each site would ideally like;
- c. How many unfunded places each site would be willing to take;
- d. Service throughput, diversity of experience;
- e. The commitment of service to training in diagnostic imaging at the undergraduate level;
- f. The number of funded places available for diagnostic imaging placements in 2011;
- g. The estimated number of candidates requiring a place in 2011.

1.4 Taking the above set of information into account, places will be allocated to sites in the following way:

a. Funded places will be allocated to public relative to the number of funded places available; the number of positions requested per site; and public sites' participation in undergraduate clinical training. It must be noted that, due to market forces, some funded places may not be filled.

b. In addition to allocated funded places, there is also a pool of unallocated funded places that will be allocated to the model based on the demand of candidates.

c. DH has the right to moderate 2010-11 model following requests from health services if required.

d. Depending on the number of funded places available for diagnostic imaging placements in 2011, a minimum number of places will be allocated to each cluster, with the remaining places to be determined by market forces. All funded places must, however, be placed within the public health sector.

e. DH will advise PMCV of the public and private sites seeking an unfunded place in 2011. The matching of candidates to unfunded places will be determined by market forces. Market forces mean the preferences of candidates.

## 2. Candidate Eligibility

2.1 The following lists the eligible candidates for participation in the 2010/2011 medical imaging match:

- a. A Victorian permanent resident who is an RMIT University medical radiations graduate;
- b. A Monash University undergraduate who is eligible to undertake a 6-month professional clinical placement;
- c. A Victorian temporary resident (international) who is an RMIT medical radiations graduate;
- d. A Victorian permanent resident who is studying an approved interstate medical radiations course or equivalent (please provide documentary evidence to support and verify the eligibility category. Please contact PMCV for final submission date.);
- e. A non-Victorian permanent resident who is studying an approved interstate medical radiations course or equivalent (please provide documentary evidence to support and verify the eligibility category. Please contact PMCV for final submission date.)

Applications will be accepted from recent graduates (no more than 3 years post graduation) provided they satisfy the criteria listed above.

2.2 Candidates are not guaranteed a placement. Services make independent selection decisions and may deem a candidate as unsuitable for employment. In the case where there are more candidates seeking a placement than there are services seeking candidates, the Department of Health will not ask services to increase their capacity.

## 3. The Exemption Process

A set of rules have been developed to guide the application of exemptions from match participation for particular candidate categories, for example:

- Where a candidate can demonstrate the need to relocate to a particular geographic area to complete a placement will cause severe financial hardship.
- Where a candidate can demonstrate the need to relocate to a particular geographic area to complete a placement will pose significant family difficulties, for example care of children.
- Where a candidate has been accepted to complete an honours program at a specific service.

To be approved, any application for an exemption to participate in the match and be pre-matched to a specific service would require pre-agreement between the candidate and their preferred health service. A panel has been established to assess exemption applications.

Please download a copy of the exemption form 'Application for Exemption from Victorian Medical Imaging Intern and PCP 2010' from any of the following websites: PMCV, Monash University, RMIT University and AIR.

Exemption applications must be submitted by **15 October 2010**.

All services in every cluster are to be given the option to participate in the recruitment processes to the cluster. Clusters should note that the head of each cluster is to

communicate and consult with all affiliate sites within the cluster, and affiliate sites in each cluster should be invited to participate in all recruitment processes to the cluster including involvement in short-listing, interviewing and selection.

Sites must be accredited by the PAEC, and meet the PAEC requirements for the Intern Model Program as set out in

[http://www.air.asn.au//files/07\\_ClinicalTraining/01011\\_VIC\\_Application\\_exemption\\_fromVicMI\\_Intern\\_PCP.pdf](http://www.air.asn.au//files/07_ClinicalTraining/01011_VIC_Application_exemption_fromVicMI_Intern_PCP.pdf), or be accredited by Monash University, and meet the Monash University requirements for PCPs.

#### **4. 2010-11 Match Process**

4.1 The PMCV will conduct the 2010-11 medical imaging match. Candidates may register with PMCV Computer match when lodging their application for Exemption. Candidates can withdraw from the Match once their application is successful.

4.2 Both candidates and services will rank their preferences prior to the match. In accordance with the computer matching process, the preferences of candidates will be considered with reference to where a candidate is preferred by a service.

4.3 The match will be conducted in two rounds, as follows:

Pre-match

- Candidates can preference as many as services as they like, public or private. Health services do the same.

Round One of Match

The following candidates are matched to public and private positions:

- Victorian permanent resident who is an RMIT medical radiations graduate;
- Monash undergraduate who is eligible to undertake a 6-month professional clinical placement;
- Victorian permanent resident who is studying an approved interstate medical radiations course or equivalent;

Round Two of Match

- RMIT international graduates, non-Victorian permanent residents who are studying an approved interstate medical radiations course and unmatched Round One candidates are matched to any remaining public and private positions.

4.4 The right to manual intervention of the match is reserved at the conclusion of the 2010-11 match. A group, comprising of representatives from DH, PAEC, Monash, RMIT and PMCV, will act as the moderating group, if required. The purpose of any manual intervention is to ensure as many funded positions in public health services as possible are filled.

4.5 All candidates must be made aware that they are not guaranteed a placement in 2011. In the case where there are more candidates seeking a placement than there are health services seeking candidates, health services will not be asked to increase their capacity.

## **5. Unmatched candidates**

Any candidates who do not have a placement after the matching process has concluded will need to source their own placement. Information will be provided by the PMCV to such candidates on request, for example a list of services with available places.

## **6. Application of business rules**

These business rules only apply to the 2010-11 match.